



General Machinery Safety Instructions

Machinery House
requires you to read this entire Manual before using this machine.

1. Read the entire Manual before starting machinery. Machinery may cause serious injury if not correctly used.

2. Always use correct hearing protection when operating machinery. Machinery noise may cause permanent hearing damage.

3. Machinery must never be used when tired, or under the influence of drugs or alcohol. When running machinery you must be alert at all times.

4. Wear correct Clothing. At all times remove all loose clothing, necklaces, rings, jewelry, etc. Long hair must be contained in a hair net. Non-slip protective footwear must be worn.

5. Always wear correct respirators around fumes or dust when operating machinery. Machinery fumes & dust can cause serious respiratory illness. Dust extractors must be used where applicable.

6. Always wear correct safety glasses. When machining you must use the correct eye protection to prevent injuring your eyes.

7. Keep work clean and make sure you have good lighting. Cluttered and dark shadows may cause accidents.

8. Personnel must be properly trained or well supervised when operating machinery. Make sure you have clear and safe understanding of the machine you are operating.

9. Keep children and visitors away. Make sure children and visitors are at a safe distance for your work area.

10. Keep your workshop childproof. Use padlocks, Turn off master power switches and remove start switch keys.

11. Never leave machine unattended. Turn power off and wait till machine has come to a complete stop before leaving the machine unattended.

12. Make a safe working environment. Do not use machine in a damp, wet area, or where flammable or noxious fumes may exist.

13. Disconnect main power before service machine. Make sure power switch is in the off position before re-connecting.

14. Use the Correct Extension Lead. Extension leads should be avoided where possible but if required,

always use an extension lead that is rated for the power requirements of your machinery. Using an incorrectly rated extension lead can lead to overheating, damage to machinery, or potential fire hazards. Ensure leads are in good condition and free of damage. Replace if faulty.

15. Keep machine well maintained. Keep blades sharp and clean for best and safest performance. Follow instructions when lubricating and changing accessories.

16. Keep machine well guarded. Make sure guards on machine are in place and are all working correctly.

17. Do not overreach. Keep proper footing and balance at all times.

18. Secure workpiece. Use clamps or a vice to hold the workpiece where practical. Keeping the workpiece secure will free up your hand to operate the machine and will protect hand from injury.

19. Check machine over before operating. Check machine for damaged parts, loose bolts, Keys and wrenches left on machine and any other conditions that may effect the machines operation. Repair and replace damaged parts.

20. Use recommended accessories. Refer to instruction manual or ask correct service officer when using accessories. The use of improper accessories may cause the risk of injury.

21. Do not force machinery. Work at the speed and capacity at which the machine or accessory was designed.

22. Use correct lifting practice. Always use the correct lifting methods when using machinery. Incorrect lifting methods can cause serious injury.

23. Lock mobile bases. Make sure any mobile bases are locked before using machine.

24. Allergic reactions. Certain metal shavings and cutting fluids may cause an allergic reaction in people and animals, especially when cutting as the fumes can be inhaled. Make sure you know what type of metal and cutting fluid you will be exposed to and how to avoid contamination.

25. Call for help. If at any time you experience difficulties, stop the machine and call your nearest branch service department for help.



Vehicle Positioning Jacks Safety Instructions

Machinery House
requires you to read this entire Manual before using this machine.

- 1. Application.** Vehicle Positioning Jacks are designed for manually moving the vehicle by hand only and must not be used to lift vehicles for any other reason such as 1. Wheel maintenance, 2. Under body maintenance work or 3. Storage of vehicle. Vehicle wheels must remain on the ground if not being lifted, moved or lowered by jacks.
- 2. Load Requirement.** Refer to your vehicle service manual to verify that the vehicle weight does not exceed the maximum Vehicle Positioning Jacks load rating. Do not over load the Vehicle Positioning Jacks capacity.
- 3. Condition.** The Vehicle Positioning Jacks must be maintained for a proper working condition. Never operate a Vehicle Positioning Jacks that has low oil levels, damaged or worn parts. Scheduled routine maintenance should be performed on a scheduled basis. Check frame, welds and wheels for cracks or damage. Replace if necessary.
- 4. Crushing Hazard.** Never place any part of your body under the Vehicle Positioning Jacks, or under a lifted load. Always mount all four jacks at the appropriate points under the wheels. Never move the vehicle without the lock pins installed. Otherwise serious injury can occur.
- 5. Work area hazards.** Pay attention to other persons in the area and know what is going on around the area to ensure unintended accidents.
- 6. Wheel Size Limit.** Do not operate over the recommended Vehicle Positioning Jacks capacity.
- 7. Warning Labels.** Take note of any warning labels on the Vehicle Positioning Jacks and do not remove them.
- 8. Locking Pins.** Before moving vehicle ensure that the locking pins are in place. When finished moving vehicle remove locking pins, make sure area is clear from persons and release valve to lower the vehicle.
- 9. Moving Vehicle.** Jacks are designed for manually moving the vehicle by hand only. Only operate vehicle Positioning Jacks if you are strong enough to control and stop it when it is moving.
- 10. Level Surface.** Only use this Vehicle Positioning Jacks on a hard level surface capable of sustaining the combined load. Do not attempt to push vehicle over uneven ground or obstacles. Unanticipated motion can occur once load is lifted from surface.
- 11. Pinching.** Prevent pinching by releasing pressure in the ram when not in use.
- 12. Other Hazards.** Never attempt to start or run an engine while using Vehicle Positioning Jacks. Never allow children to play on Vehicle Positioning Jacks while in use or in storage.
- 13. Call for help.** If at any time you experience difficulties, stop and call your nearest branch service department for help.

PLANT SAFETY PROGRAM

NEW MACHINERY HAZARD IDENTIFICATION, ASSESSMENT & CONTROL

Vehicle Positioning Jacks

Developed in Co-operation Between A.W.I.S.A and Australia Chamber of Manufactures
This program is based upon the Safe Work Australia, Code of Practice - Managing Risks of Plant in the Workplace (WHSA 2011 No10)

Item No.	Hazard Identification	Hazard Assessment	Risk Control Strategies (Recommended for Purchase / Buyer / User)
B	CRUSHING	HIGH	Ensure use Jacks on even, level & solid ground. Ensure load is secure on jacks and locking pins are in place when in use. Keep body clear from under Vehicle and Jacks at all times. Do not exceed maximum lifting capacity of Jacks. Always check around load before lowering. Check Jacks for cracks etc, prior to lifting. Ensure load is lowered smoothly. Wear safety boots.
D	SHEARING	MEDIUM	Vehicle Positioning Jacks are designed for manually moving the vehicle by hand only and must not be used to lift vehicles for any other reason such as 1. Wheel maintenance, 2. Under body maintenance work or 3. Storage of vehicle. Vehicle wheels must remain on the ground if not being lifted, moved or lowered by jacks. Keep body parts clear between moving components of Jacks when lowering.
J	SLIPPING, TRIPPING, & FALLING	LOW	Avoid uneven or slippery surfaces when moving trolley under load.
Plant Safety Program to be read in conjunction with manufactures instructions			



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Authorised and signed by:

Safety officer:

Manager:

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